

**SCHOOL DISTRICT OF PALM BEACH COUNTY
PURCHASING DEPARTMENT
3300 Forest Hill Boulevard, Suite A-323
West Palm Beach, FL 33406-5813
(561) 434-8216**

February 20, 2004

ADDENDUM NO. 1

REQUEST FOR PROPOSAL NO. 04C-011B

**TITLE: REQUEST FOR PROPOSAL FOR CARDIOPULMONARY RESUSCITATION (CPR),
AUTOMATED EXTERNAL DEFIBRILLATOR (AED) AND FIRST AID TRAINING**

RETURN DATE: March 10, 2004

Responses to questions received from proposers are as follows:

QUESTION: Regarding Section 2.6: Please explain how conditions and requirements, added and/or specified only after the RFP approval, are not included in or are not an integral part of this section.

ANSWER: There are no conditions and requirements added and/or specified, other than as an addendum. Addendums are only issued prior to the due date for proposals.

QUESTION: Section 10.0, Scope of Services, is CPR referred in this section and/or in any other section of this RFP the same as 'Full Certification CPR', and does it also automatically mean both Adult AND Child CPR in each and all instances?

ANSWER: Yes, this is for "Full Certification CPR", and includes both adult and child CPR, except for coaches who only require adult CPR training and certification.

QUESTION: Section 10.1: The training standards for this RFP are stated to be The American Heart Association and/or The American Red Cross. Can Training also include The National Safety Council's (NSC) First Aid Institute programs since NSC abide by the same standards, and are also OSHA compliant, or are they specifically excluded?

ANSWER: Yes training can also include the National Safety Council's First Aid Institute programs. Proposers should state which training standard they are proposing.

QUESTION: Section 10.4: How can group size be included in the District's requestor determination of the location requirements for each training session?

ANSWER: Group size should be stated to meet the facility/man-power needs of the vendor, but not to limit the capacity needs of the District. Group size should accommodate the entire number of participants needed to train, as specified, over the time frames stated in the Request For Proposals document.

QUESTION: Section 10.7: Secondary Education; please explain and specify the scope of 'Services required include, but are not limited to' and the limitations and/or the handling of additional cost at any given time during the contract terms of 'non-defined' services that may be 'required' by the School Board after RFP approval.

ANSWER: The statement means that training and certification should be all-inclusive. Books, cards, training materials, and whatever is required for certification are to be provided

QUESTION: Section 10.7: School Police; does '... training and certification in compliance with the Red Cross...' mean that only Red Cross courses and only Red Cross certifications are allowed and/or valid to meet the standards required for school police training and certification?

ANSWER: The training and certification for School Police does not have to be Red Cross.

QUESTION: Section 10.7: Coaches: RE: 'one Saturday each month'
Does this include twelve (12) months or only the school year?
If based on 'school year', approximately how many Saturdays are available?
If based on twelve (12) months, how many Saturdays are available?
How do we include provisions for flexibility based on demand and/or enrollment?

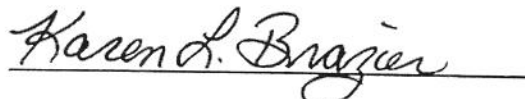
ANSWER: This is for one Saturday per month, July through May (eleven months).
Proposers may state their minimum and maximum participation requirements for sessions.

QUESTION: Attachment G, Cost of Services; where do we indicate the cost of the following items?


- Challenges
- Secondary Education: for certification cards including administrative services such as issuing and tracking CPR cards issued to students who are trained by teachers
- Train The Trainer: for certification cards including administrative services such as issuing and tracking CPR cards issued to students who are trained by school trainers

ANSWER: These fees may be added to the bottom of the page or added as an attachment.
If proposer charges a separate fee for the Challenge courses (for re-certifying coaches), state the total cost per person. Fee should include cards and/or workbooks.
State the fee per card issued to students trained by School District staff. Fee should include any administrative and tracking cost.

This addendum is for information only and need not be returned with your RFP. By virtue of signing the Request for Proposal, bidder agrees to this addendum.



Karen L. Brazier, Purchasing Agent


Sharon Swan, Purchasing Director